



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

December 4, 2018

Sandra Ruth
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Kim Peterson
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Index, WA 98256
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RE: Shoreline Exemption Permits SX-18-00008 & SX-18-00009

To Whom It May Concern,

The above referenced applications have both been deemed incomplete and CDS has not received the necessary information need to continue processing of the applications. The files also have notes regarding a potential boundary line adjustment possibly taking place which would also affect the applications.

Per Kittitas County Code:

15A.03.040 Determination of complete application.

1. Within 28 days after receiving a project permit application, the local permitting agency shall mail or provide in person a written determination to the applicant, stating either:
 - a. That the application is complete; or
 - b. That the application is incomplete and what is necessary to make the application complete. An incomplete application shall expire after 180 calendar days unless the requested supplemental information is submitted in complete form.

Please provide the requested information, and or submit for your boundary line adjustment. The above applications shall expire if the requested supplemental information is not submitted in complete form within 90 days of this letter.

Please contact me if you have any questions.

Thank you,

Chelsea Benner

Planner I

Kittitas County Community Development Services

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